



City of Anaheim
 Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : AFNAN ASGHAR Date: 09/22/2017

Company Name: SMITH-EMERY GEOSERVICES

(Mailing) Address: _____ City/State/Zip Code: LOS ANGELES/CA/90021

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: email / in person at city hall / fax

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

OPRA request for records (If any exists from 1900-2016) for the environmental impact information on the following property: 1137 N. Fountain Way, Anaheim, CA 92806

From the following Departments:

- 1) Building Department --- Building permits (construction, alteration, renovation, CO, etc.)
- 2) Fire Department---HAZMAT/UST Records / hazardous materials inventories and underground storage
- 3) Public Works Dept. or Health Dept. and Environmental Department-industrial Waste records like site remediation, permits, violations, complaints, spills, releases, clean-ups, community right to know information, underground storage tanks, radon, pesticides, asbestos, and other hazardous material generation, treatment, storage and/or disposal.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records

Will Pick-Up Records

Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

Afnan

Digitally signed by Afnan
 DN: cn=Afnan, o, ou, email
 Date: 2017.09.22 14:40:09 -0700

c=US

SIGNATURE OF REQUESTER

Jennifer L. Hall

Subject: Record request - 1137 N. Fountain Way, Anaheim, CA 92806
Attachments: CITY CLERK REQUEST.pdf

From: Afnan Asghar
Sent: Friday, September 22, 2017 2:55 PM
To: Theresa Bass <TBass@anaheim.net>; ComDev <comdev@anaheim.net>
Subject: Record request - 1137 N. Fountain Way, Anaheim, CA 92806

Dear Custodian of Records,
Office of the City Clerk,
200 S. Anaheim Blvd.
[\(714\) 765-5166](tel:(714)765-5166);
tbass@anaheim.net;
fax [\(714\) 765-4105](tel:(714)765-4105).

Hi,

We are conducting a Phase 1 environmental assessment of property address located at
1137 N. Fountain Way, Anaheim, CA 92806

As part of this Phase 1 assessment, we are requesting that your office perform a records search for seek all identifiable remedial, permitting and enforcement violations on the subject property.

OPRA request for records (If any exists from 1900-2016) for the environmental impact information on the following property:
From the following Departments:

1137 N. Fountain Way, Anaheim, CA 92806

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Please Respond Asap, Thank you very much.
For further info please contact:

Afnan Asghar
Project Manager

